

Day 1 18 June (Thursday)	UPM Serdang & UPM Kampus Bintulu			
Time	Auditor	Agenda	Auditee	Location
0900-0930		Opening Meeting (from UPM Kampus Bintulu)	SIRIM's auditors and clients representatives	Auditorium Bangunan Canselori Putra UPM
		Briefing on the client's quality management system and any changes since the last audit		
		Briefings by SIRIM		Makmal Komputer 1 Bangunan Canselori Putra UPM
UPM Kampus Bintulu				
0930-1600	HG	Review of documentation against requirements of ISO 9001: 2008	Related Personnel	PTJ (kampus Bintulu)
	HG	Fakulti Sains Pertanian Dan Makanan (Kampus Bintulu) Activities related to: - Teaching And Learning Services At Tertiary Level - Management And Implementation Of Research Other related activities including work environment and infrastructure		PTJ (kampus Bintulu)
	AAK	Kolej (Kampus Bintulu) Activities related to the services provided by Kolej kediaman including work environment and infrastructure. Bahagian Keselamatan (Kampus Bintulu) Activities related to Perkhidmatan Keselamatan		PTJ (kampus Bintulu)
UPM Kampus Serdang				
0930-1600		Activities related to: Teaching And Learning Services At Tertiary Level Management And Implementation Of Research Other related activities including work		

	environment and infrastructure			
	MMZ	Fakulti Perubatan Veterinar	Related Personnel	PTJ
0930-1600	AH	Fakulti Bahasa Moden dan Komunikasi	Related Personnel	PTJ
	MM	Fakulti Perhutanan	Related Personnel	PTJ
	AB	Pejabat Naib Canselor (Bahagian Audit Dalam) Activities related to Audit Dalam UPM	Related Personnel	PTJ
	AAA*	Pusat Kesihatan Universiti Activities related to Perkhidmatan perubatan dan pergigian	Related Personnel	PTJ
Day 2 19 June (Friday)	UPM Serdang & UPM Kampus Bintulu			
Time	Auditor	Agenda	Auditee	Location
UPM Kampus Bintulu				
0900-1600	HG	Continuation of Day 1 (where necessary) Fakulti Sains Pertanian Dan Makanan (Kampus Bintulu) Activities related to: -Teaching And Learning Services At Tertiary Level -Management And Implementation Of Research -Other related activities including work environment and infrastructure	Related Personnel	PTJ (kampus Bintulu)
	AAK	Continuation of Day 1 (where necessary) Perpustakaan Sultan Abdul Samad Kampus Bintulu Activities related to Perkhidmatan Perpustakaan	Related Personnel	PTJ (kampus Bintulu)
UPM Kampus Serdang				
0830-0900	Meeting		SIRIM's auditors	Bilik Lembaga
0900-1600	Activities related to: - Teaching And Learning Services At Tertiary Level - Management And Implementation Of Research - Other related activities including work			

	environment and infrastructure			
	MMZ	Fakulti Perubatan Veterinar	Related Personnel	PTJ
	AH	Fakulti Bahasa Moden dan Komunikasi	Related Personnel	PTJ
	MM	Fakulti Perhutanan	Related Personnel	PTJ
	AB	Bahagian Keselamatan Activities related to Perkhidmatan Keselamatan	Related Personnel	PTJ
	AAA*	Pusat Kesihatan Universiti Activities related to Perkhidmatan perubatan dan pergigian	Related Personnel	PTJ
Day 3 22 June (Monday)	UPM Serdang			
Time	Auditor	Agenda	Auditee	Location
0830-0900	Meeting		SIRIM's auditors	Bilik Putra 2
0900-1600	Activities related to: - Teaching And Learning Services At Tertiary Level - Management And Implementation Of Research - Other related activities including work environment and infrastructure			
	AAK	Fakulti Ekonomi Dan Pengurusan	Related Personnel	PTJ
	MMZ	Fakulti Bioteknologi & Sains Biomolekul	Related Personnel	PTJ
	AH	Fakulti Pengajian Alam Sekitar	Related Personnel	PTJ
	MM	Fakulti Sains Komputer Dan Teknologi	Related Personnel	PTJ
	WS	Kolej Tun Dr Ismail Activities related Perkhidmatan Penginapan	Related Personnel	PTJ
Day 4 23 June (Tuesday)	UPM Serdang			
Time	Auditor	Agenda	Auditee	Location
0830-0900	Meeting		SIRIM's auditors	Bilik Lembaga
	Activities related to: - Teaching And Learning Services At Tertiary Level - Management And Implementation Of Research - Other related activities including work			

	environment and infrastructure			
	AAK	Fakulti Ekonomi Dan Pengurusan	Related Personnel	PTJ
	MMZ	Fakulti Bioteknologi & Sains Biomolekul	Related Personnel	PTJ
	AH	Fakulti Pengajian Alam Sekitar	Related Personnel	PTJ
	MM	Fakulti Sains Komputer Dan Teknologi	Related Personnel	PTJ
	WS	Kolej Canselor Activities related Perkhidmatan Penginapan	Related Personnel	PTJ
Day 5 24 June (Wednesday)	UPM Serdang			
Time	Auditor	Agenda	Auditee	Location
0830-0900	Meeting		SIRIM's auditors	Bilik Lembaga
0900-1600	Activities related to: - Pengurusan dan Pelaksanaan Penyelidikan dan Inovasi Pengurusan harta intelek - Promosi Penentuan Peralatan			
	HG	Institut Penyelidikan Produk Halal	Related Personnel	PTJ
	AAK	Institut Penyelidikan Penuaan Malaysia	Related Personnel	PTJ
	MM	Institut Penyelidikan Matematik	Related Personnel	PTJ
	AH	Fakulti Pengajian Pendidikan Activities related to: - Teaching And Learning Services At Tertiary Level - Management And Implementation Of Research - Other related activities including work environment and infrastructure	Related Personnel	PTJ
	MMZ	Pusat Asasi Sains Pertanian Activities related to Pengajaran dan pembelajaran peringkat prauniversiti	Related Personnel	PTJ
AB	Pejabat Penasihat Undang-undang Activities related to Perkhidmatan Perundang-undangan	Related Personnel	PTJ	

		Unit Integriti Activities related Tatatertib Staf	Related Personnel	PTJ
Day 6 25 June (Thursday)	UPM Serdang			
Time	Auditor	Agenda	Auditee	Location
0830-0900	Meeting		SIRIM's auditors	Bilik Lembaga
0900-1600	Activities related to: - Pengurusan dan Pelaksanaan Penyelidikan dan Inovasi - Pengurusan harta intelek - Promosi - Penentuan Peralatan			
	HG	Institut Teknologi Maju	Related Personnel	PTJ
	MM	Institut Pertanian Tropika	Related Personnel	PTJ
	AAK	Kolej 15 Activities related Perkhidmatan Penginapan	Related Personnel	PTJ
	AH	Fakulti Pengajian Pendidikan Activities related to: - Teaching And Learning Services At Tertiary Level - Management And Implementation Of Research - Other related activities including work environment and infrastructure	Related Personnel	PTJ
	MMZ	Pusat Asasi Sains Pertanian Activities related to Pengajaran dan pembelajaran peringkat prauniversiti	Related Personnel	PTJ
	AB	Pejabat Naib Canselor - Pejabat Strategi Korporat Dan Komunikasi Activities related to Strategi Korporat Dan Komunikasi	Related Personnel	PTJ
Day 7 26 June (Friday)	UPM Serdang			
Time	Auditor	Agenda	Auditee	Location
0830-0900	Meeting		SIRIM's auditors	Bilik Lembaga
0900 - 1500	HG	Measurement, analysis and improvement - Internal audit - Corrective and preventive actions Management review	Related Personnel	Bangunan Canseleri Putra
	AAK	Kolej 16	Related Personnel	PTJ

		Activities related Perkhidmatan Penginapan		
	MMZ	Activities related to Perkhidmatan Perpustakaan Perpustakaan Kejuruteraan Dan Senibina Perpustakaan Perubatan Dan Sains Kesihatan	Related Personnel	PTJ
	AH	Pejabat Pendaftar (Latihan) Activities related to competence, training and awareness Pejabat Naib Canselor Activities related to handling of customer feedbacks (complaints and satisfactions)	Related Personnel	PTJ
	MM	Putra Science Park Activities related to Pengurusan perlindungan Harta Intelek, promosi dan pengkormesial	Related Personnel	PTJ
	AB	Pejabat Bursar Activities related to purchasing including monitoring of out sourced processes	Related Personnel	PTJ
1500-1600	Preparation of Report		SIRIM's auditors	Bilik Lembaga
1600	Closing Findings	Meeting : Presentation of and Recommendation	SIRIM's auditors & client's representatives	Dewan Taklimat Serdang

Nota :

1. **HG** : HANIDA GHAZALI
2. **AH** : ASIYAH HARON
3. **AAK** : AZHAR ABDUL KARIM
4. **MMZ** : MARIAM MOHAMED ZIN
5. **MM** : DR. MONTAJ MUSTAKIM
6. **AB** : HAJI ALI BORHAN
7. **AAA** : MATRON AZIZUN ABDUL AZIZ *
8. **NU** : Dr. NURHAIDA UJANG *

Maklumat Terkini

Terdapat perubahan pada Juruaudit bertugas, Juruaudit **Matron Azizun Abdul Aziz (AAA) akan diganti dengan juruaudit **Dr. Nurhaida Ujang (NU)**.